Meeting, 19. November 2019
Start: 19:00; End: 20:35

- **Decision:** We will use a Google Sheet because tables on Markdown, especially for Github Pages are really hazardous; **@Eva**
- Other Academicians we could write it on are Hilda Tellioglu & Geraldine Fitzgerald; we assume they fulfill the requirements by Wikipedia
- We will use separate accounts for everyone
- We will avoid plagiarism by the Work Distribution described for the First Article
- **Decision:** With our current workflow we have a huge overhead, so we will now strive to write/publish 3 articles, instead the originally planned 7-8 professors
- **Decision:** Our Milestones will be explained in Detail in the Github Pages -> We want the GitHub Pages to be the main source!
- **Decision:** We write down our Accomplishments on Github Pages
  - Accomplishments will be the page where we write whenever we have done something significant (e.g. We have contacted a professor and this and that was their reply; We have written 500 words for a professor)
- Edit Decision Log to Accomplishments; **@Eva**
- Add team members as collaborators for Github Pages; **@Eva**
- Add a **TODO** section; **@Eva**
  - For our immediate steps; milestones are for big steps (general interesting points in the future)
  - We will assign responsibilities in that section
  - That's how we will publish our responsibility distribution on Github Pages

First Article
- We will write it on **Geraldine Fitzpatrick**
- Work Distribution
  - We will split up an article/source into four sections
  - Everyone will rewrite the text of the section they received
  - We will merge the sections into a coherent text
  - Rinse and Repeat with the next article
- Finish product until **25th November 2019**
- We will send the article to Geraldine on **25th November 2019**
- First attempt to publish on **27th November 2019**

Adaptations to the Project Proposal
Internal Organisation
We will use WhatsApp for any immediate communication (e.g. status-updates, meeting date arrangement, spontaneous interesting findings, etc.).
We will use Meetings as our main form of organising our entire workflow (e.g. discussing next steps, responsibility distribution, etc.). We will document every meeting and publish it on Github Pages.
We will use Github Pages for our entire project documentation. In addition to our output, we will publish how we organise ourselves. We will publish achievements, whenever someone has a moment of success.

Milestones

Milestones are published in Github Pages (**LINK**)

Responsibility Distribution

Responsibilities are distributed in the TODO section of our Github Pages (**LINK**)

Technical Constraints & Challenges
- How can reliable information also be citable?
- How can we publish pictures under Creative Commons License?
- What do we need to consider in order for our pages to be accepted?
- Is there some information the professor doesn't want published but we find sufficient important enough?
  - We will see these professors in our academic future; Are there going to be consequences?
- We need to ensure that the citable information is not only reliable & also publishing it doesn't violate privacy laws